

and multiply your weekly tuition by that number. Please establish a payment pattern when your child begins the program. There is no formal billing system.

- A \$5 late fee is charged for any tuition payment not received by 9:00 am on Friday of the week it is due.
- Your cancelled check will serve as your tuition receipt. If you should require an official receipt, please write the word "RECEIPT" in the memo section of your check and one will be provided for you. Year-end tax statements are provided only upon request. Our tax ID number is 41-170-1119.
- The NSF check fee is \$25. Cash or a money order is required for replacement of NSF checks.
- Normal weekly tuition payments are charged when the center is closed for holidays and professional days, as these are paid days for the teachers. You may apply vacation days to holidays to receive a tuition reduction.
- MT will be closed on the following dates:
 - Labor Day and the day after 9/6 and 9/7
 - Columbus Day 10/11
 - Thanksgiving Day and the day after 11/25 and 11/26
 - Christmas holiday 12/23 and 12/24
 - New Year's Eve 12/31
 - **Note: We are only closing one day for New Years and will add the MLK holiday instead**
 - MLK Day 1/17
 - President's Day 2/21
 - Good Friday 4/22
 - Memorial Day 5/30
 - Independence Day 7/4
 - Dates are subject to change.
 - We will make every effort to remain open during inclement weather and will accept children based upon available staffing.
- Weekly tuition rates to begin week of 9/6/10 are as follows:

	FULL DAYS					HALF DAYS					
	5	4	3	2	1		5	4	3	2	1
INFANTS weekly rates	\$263	\$238	\$211	\$141	\$70	INFANTS weekly rates	\$180	\$158	\$144	\$96	\$48
TODDLERS weekly rates	\$238	\$209	\$190	\$126	\$63	TODDLERS weekly rates	\$166	\$147	\$138	\$92	\$46
PRESCHOOLERS weekly rates	\$209	\$184	\$165	\$110	\$55	PRESCHOOLERS weekly rates	\$158	\$137	\$132	\$88	\$44

- Please note
 - Infants may begin as early as 6 weeks of age. They typically move to the toddler group when they are 16-18 months old.
 - Toddlers typically move to a preschool class when they are 36 months old.
 - Preschoolers who are not independent with toileting skills will be charged the toddler rate.
 - Preschoolers may participate in the program until they begin kindergarten.
 - Hourly charges are as follows: Infants \$9.60, Toddlers \$9.20, Preschoolers \$8.80.
- Your tuition includes:
 - Breakfast, snacks, and beverages (for infants who are on table foods, toddlers, and preschoolers)
 - All "special guests" who provide enrichment activities for the toddlers and preschoolers
 - Classroom curriculum and all educational consumables
 - Highly qualified staff members
 - A daily note about your child
 - Conferences twice a year
 - Monthly newsletters
 - Monthly inspection by a public health nurse
 - Daily cleaning service

Thank you for choosing Maple Tree Childcare Center for your child's early childhood educational experience!